

## Graduate Council Meeting Agenda

September 13, 2017

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1. Approval of May Minutes. Approved.
2. Grad Council Meeting Dates for Fall 2017
  - o October 11
  - o November 8
  - o December 13
3. New Graduate Council Members
4. Grad Council's role – liaison for schools with the university
  - a. There are reps based on the number of students in programs
  - b. Provost wants to expand Grad Council to include more of the programs so it's not just going to him
5. Announcement
  - a. Tulane University will use Noodle Partners as its on-line platform, announced at the University Senate meeting
  - b. The TSSW's MSW program will be the first graduate program using it
  - c. Effectively the same degree/program, so it doesn't need our approval
  - d. Announcements from Briana:
    - i. Three Minute Thesis is on November 15
    - ii. Group career workshops are getting underway
    - iii. All will be sent electronically
    - iv. Handshake and a new listserv are being used to try to keep in touch about career related news/events
6. Revisions to Graduate Council Constitution
  - a. Voting membership has changed
    - i. From 12 to 15 members, want to eliminate rotating members and make them permanent

- ii. Associate provost will be chair, rather than the provost
- iii. Students will be from different groups (GSSA and GAPSA) versus from particular degrees
- iv. We don't examine academic rigor of programs (that happens within the school), but whether it's already being done, capacity, whether it can be sustained. After it goes to us, it goes to the Provost and then to OAIR (where it goes to SACS)
- v. New constitution was approved with minor changes
- b. Gil Morris was elected vice chair
- c. Grad Council Responsibilities
  - i. Attendance is particularly important since we're doing internal reviews this year

#### 7. Graduate Assistant Policy Review

- a. What are the bare minimums for GAs at the university? Schools can add to this if they'd like, but this is the minimum
- b. Termination of appointment comes up: make it explicit that holding a TA and RA position is tied to being a student. You can be a student without a TA/RA position, but you can't be a TA/RA without being a student. (All of this has to be with cause if you're terminating them from the job)
- c. Students can't be GAs before they're registered at least
- d. How do we handle GAs that are under athletics or Student Affairs? We need to make sure that they're aware of this.
- e. Definition for GA for the non-academic departments
- f. Make sure that the hiring departments know that they have to monitor student enrollment (we should make sure that this will work through student hiring system)
- g. Term is the semester. Unless there is cause, students can't be terminated mid-semester
- h. Revised version will be sent around before the next meeting

#### 8. Full time status for students

- a. Email in with registrar's office about a fix

- b. Can we have a designation for full time?
  - c. There are limits on the number of credits you can take, so this can impact students if they have to use dissertation credits
9. Master's Degree Program Review
- a. Schedule for reviews
  - b. Procedure
    - i. We need to read all of the self-studies
    - ii. How are they distinct from Bachelor's and PhD programs
    - iii. What's the average time to degree, is it appropriate?
    - iv. We will give feedback, recommendations
    - v. Need people to present each degree
      - 1. For the discussion leaders: Here are the strengths, weaknesses
      - 2. Does this make sense as a program?
      - 3. We will assign these to people
10. Donut Days
- a. In Richardson 107 suite
  - b. Continuing to have guest speakers
    - i. We will introduce ourselves at the first one
    - ii. Three minute thesis speaker? Want to get both students to participate and people for the audience
  - c. First Donut Day on 9/21
11. Grading Policy for Graduate Students?
- a. C is a failing grade in PhD and research based masters
  - b. Law School is based on less than a 2.0, or 2 Ds. Requires readmittal
  - c. 2 Cs in SOM is cause for dismissal
  - d. Registrar's policy is that if there are 2 Cs, they can't register (at least in some schools). Doesn't seem to be centralized
  - e. SLA, BMS, SOPA, and SSE put students on probation if a student receives a B-. Monitored within the school/department if a student gets more than 2 B- or a C, or lower than a certain GPA
  - f. Professional schools have different issues

12. Honor Code

- a. Need to update? Make sure that it passed everything

13. Meeting adjourned at 9:36