

Graduate Council Meeting Minutes

December 14, 2022

J. O'Brien-Brown, M. Cunningham, M. Canuto, A. Manning, R. Stivers, L. Lukkarila, S. Van Bael, J. Tasker, K. Andrinopoulos, L. Dornier, G. Morris, S. Bernhard, D. Pociask, D. McCauley (guest), M. Schulz (guest)

1. Meeting called at 8:33
2. Approval of October Minutes, motioned by G. Morris, seconded by M. Canuto
3. Grad Council Meeting Dates for Spring 2023
 - a. January 11
 - b. February 1 (in person, with PhD program reviewers)
 - c. March 8
 - d. April 12
 - e. May 10
4. Announcements
 - a. OGPS Sr. Academic and Career Advisor – Ryan Stivers
 - b. OGPS Fellows 2022-2023 – Danielle McCauley, Mary Schulz, Sarah Reynolds
 - c. Three Minute Thesis – Hans Desale from SPHTM won
 - d. Council of Southern Graduate Schools annual meeting in Tampa, FL.
 - i. <https://www.csgs.org/annual-meeting>
5. GRE and holistic admissions
 - a. University is GRE optional, so programs can decide if they use the GRE or not. It can be required by individual programs.
 - b. [Holisticadmissions.org](https://www.holisticadmissions.org) is a site that is put out by ETS and may be useful. Be mindful about the differences in GPA standards at different types of undergraduate institutions. SPHTM has a rigorous holistic process and we are interested in possibly having a workshop led by that school.
6. Annual reviews of students
 - a. Sample review forms are available on OGPS's site.
 - b. Students should get feedback at least once a year in writing.
 - c. If there is a student that may not be able to continue in the spring, please make sure that they know this before they leave for winter break. The Dismissal Policy is published on OGPS's website.
 - d. If you have students who are doing something extraordinary, let us know so that we can submit it to the Council of Graduate Schools Grad Impact program.
7. Pharmacology track in Biomedical Sciences PhD program
 - a. Motion to approve track by S. Van Bael, seconded by G. Morris. Motion passed.
8. New business

- a. MS of Landscape Architecture and MS of Engineering will be forthcoming
 - b. English for Academic and Professional Purposes courses – students who speak English as a first language are being put into English language learner courses which is problematic. It may have to do with graduate students' TA assignments. Students are being put into an NTC-ESL course. Schools could potentially work with CGE to develop the English Language Learner courses that their students need.
9. Meeting adjourned at 9:02, motion by L. Dornier, seconded by G. Morris