

Graduate Council Meeting Minutes

September 11, 2024

J. O'Brien-Brown, H. Ashbaugh, J. Bidima, M. Cunningham, A. Schumacher, A. Ruzsinsky, R. Chavez, B. McFadden, G. Morris, K. Haugeberg, N. Nguyen, S. Overstreet, M. Dahleh, S. Montes, K. Morris, R. Proctor, L. Lukkarila, R. Stivers, X. Geng, K. Andrinopoulos, D. Pociask, S. Bernhard, J. Tasker, C. Arcari, D. Omerbasic

1. Meeting called at 8:30
2. Approval of April Minutes, motioned by S. Overstreet, seconded by B. McFadden
3. Grad Council Meeting Dates for Fall 2024
 - a. Program proposals and major changes need to be submitted to OGPS by the first Wednesday of the month, but also through CIM
 - b. October 16
 - c. November 13
 - d. December 11 (if needed)
 - e. Meetings are held on the second Wednesday of the month (except this October)
4. University updates on Tropical Storm Francine
 - a. Please don't come to campus without checking that your building is safe
5. Overview of Scope and Roles of GC
 - a. Will send PowerPoint deck out after the meeting
 - b. Decentralized nature of graduate education at Tulane – Prof. Cunningham represents Tulane as a graduate dean externally but is not the dean and does not act in that capacity within the university.
 - c. Distinction between GA, TA, RA, student worker, current enrollments and trends. Scope of M. Cunningham versus OGPS versus GC.
 - d. Grad Council Representative responsibilities – bringing matters/proposals from the schools to GC, taking information, results of votes, etc back to their respective schools.
 - e. Campus Health
 - f. How is insurance for students residing out of state handled? Now that we have so many students who are remote, there must be some kind of system.
6. Update to PhD Program Review schedule – passed unanimously
7. Programs should include job prospects for new programs
8. Schedule for program proposals: <https://registrar.tulane.edu/catalog-curriculum>
9. SSE proposals
 - a. BME/Bioinnovation – vote passed unanimously
 - b. Cell and Molecular Biology, vote is conditional as it hasn't been voted on by the SSE faculty. Conditional vote passed unanimously

10. Freeman School of Business proposals

- a. MFIN 4+1, vote passed unanimously
- b. MANA 4+1, vote passed unanimously
- c. MME 4+1, vote passed unanimously

11. Policies and notes for next meeting

- a. Review PhD reviews from last year next meeting
- b. Policies about credits that can be shared between masters and PhD programs; speak about the nuances of what can be shared.
- c. Best practices, needed policies (sick time for TAs, outside employment for students on stipends/tuition waivers). Should we reach out to HR (or possibly GC/Howard Boyd) about any limits that we should have on a policy? Psychology has asked for disclosure, rather than prohibiting it.
- d. Election of vice chair of GC

12. Meeting adjourned at 9:35 motioned by J. Tasker, seconded by R. Proctor